

MINUTES 1

Wednesday 25th May 2016
Charing Parish Hall

1.	Apologies: In attendance : Cllrs H Billot; J Leyland ; C Prinn & the clerk
2.	It was agreed to call the project Vision of Charing 2032.
3.	Administrator: The item will be placed on the agenda for the next PC meeting for approval of an administrator for the project. This would be approx. 20 hours per week, with some weeks more and others less. The successful applicant would work from home, be employed on a temporary contract for the duration of the project. The PC would purchase a laptop for the successful candidate for work to be carried out on. Salary would be £10 per hour.
3.	Planning Consultant: The item would be added to the next PC meeting for approval of hiring a planning consultant. We will approach Jim Boot; he has worked on neighbourhood plans in the area. We would ask CPRE if they would be interested in being on the steering committee, Contact universities and residents with marketing skills.
4.	Website: Vision of 2032 two documents are required to be placed on the website.
5.	Items to be looked at for the plan include : Housing, Shopping, Village facilities , services, Businesses, transport and communication, parking, Archbishops Palace, School education, health, green space including play areas. What attracts people to Charing, protection of heritage, views, Cemetery, a questionnaire will be sent out to councillors first then to the wider community. This will include what residents think will be major issues over the next 15 years.
6.	Steering Committee: The committee will be set up. We will contact village SOS, we would require adopting patch workers to distribute the questionnaires, and business liaising for the steering group, Westwell Leacon & Charing Heath would be a separate point. (Charing & other).
7.	Grants: We will be applying for a grant of £9.000.