

MINUTES

Tuesday 8th August 2017
7.30pm
Top Room Parish Hall

1.	<p>Apologies: Borough Cllr C Bell Cllrs N Blunt; S Hawkins; S Crawley; M Weekes & H Billot</p> <p>In attendance: Cllrs Chair J Leyland; vice chair C Bain-Smith; A Gudge; C Prinn; D Bennett; B Levermore ;T Reed & the clerk.</p>
2.	<p>Declaration of Interest.9.2 T Reed(9.2 C Bain-Smith a conflict of interest objection). Both councillors have left the room while the item was discussed.</p>
3.	<p>Ten minute public discussion and question time. Two members present re item 5.1</p>
4.	<p>Six minute Borough Councillor question time: no one present</p>
5.	<p>Planning Applications:</p>
5.1	<p>17/001145/AS Cherry Hey, Charing Hill Charing: Two storey side extension to provide annexe accommodation for Mark True (unanimous)(recommend support)</p>
5.2	<p>17/01098/AS Leacon Farm, Leacon Lane Charing: Removal of an existing mobile home and its replacement with a log cabin for Mr Boyd(unanimous)(recommend support)</p>
5.3	<p>17/01068/AS Oakfield Barn, Church Hill Charing: Change of use and conversion of a redundant rural building to a single dwelling with landscaping and ecological enhancement measures and new access for Mrs Carpenter (unanimous)(recommend support)</p>
5.4	<p>17/00922/AS Century House Pluckley Road Charing: Proposed single storey side/rear extensions, garage conversion. (resubmission of application 17/00310/AS) for Mr & Mrs Lyons (unanimous) (recommend support)</p>
5.5	<p>17/00468/AS Land known as Purlands Paddock Pluckley Road Charing: Construction of one five bedroom dwelling (amended plans submitted 11.5.2017 changes to roof, windows and porch) for S O Sullivan (unanimous) (recommend refusal) as the application stands. With amendments the council would recommend approval.</p>
6.	<p>Planning Decisions:</p>
6.1	<p>16/01189/AS Land east of Badgeworthy, The Moat Charing: Erection of two storey, three bedroom dwelling for Mrs J Chapman(Refused)*</p>
6.2	<p>17/00678/AS Land west of Forge House Egerton Road Charing :Outline application for development of the land adjacent to Forge House for four new dwellings to consider access and layout(amended plans and description10/7/17) for Mr & Mrs C Prinn(Granted)*</p>
7.	<p>Matters arising:</p>
7.1	<p>Wheler Estate: Cllr Leyland will liaise with Cllr Weekes and send a draft out to all councillors.</p>
7.2	<p>Cemetery: Issues have arisen with signs been placed in the cemetery without permission asking for the grass cutters not to cut sections of the areas. Letters that was sent to families asking for the astro turf to be removed have resulted in removal being carried out apart from one grave.</p>
7.3	<p>Local Plan, Charing Infrastructure and A.B.C Engagement: A draft letter will be discussed at the next meeting. We may need a plan A & plan B for infrastructure. A meeting is required with R Alderton, T Fullwood (planning consultant) Cllr J Leyland & Cllr Billot.</p>

8.	Minutes of previous meeting: These were agreed and signed
8.	Finance : The following accounts were agreed.

08/08/2017	Last Cheque 6089	RFO REPORT	
Cheque No	Payee Name	Details	Amount
6090	Cards Collective	See reissued Chq No 6110	0.00
6091	VOID		
6092	VOID		
6093	Countrywide Ground Maintenance	New Grass cutting Company	1190.00
6094	Staples	Office Supplies	145.76
6095	John Kitchener	Hall Kitchen door paint	210.00
6096	Drain King	Blocked Gents Toilet	114.00
6097	Phs Group	Supplies	52.99
6098	See Staff Costs		
6099	Hippoprint Ltd (Sarah Crawley)	Banners for NP Exhibition	107.94
6100	Nick Austen	General maintenance work CPC	171.20
6101	James Boot	Consultancy	351.00
6102	VOID		
6103	J Emblem	NP Refreshments for Exhibition	10.87
6104	CJA Consulting	Period April/July computer	130.00
6105	Initial	Initial contract 11/8-10/9	7.90
6106	Kevin Giles	Vouchers for hanging Baskets	50.00
6108	KALC Dover	8 x72. pre-booked courses	576.00
6109	Wicksteed Playgrounds	Flat/ Cradle Seat Westwell Leacon	214.84
6110	Sarah Louse Crawley	replacement chq for 6090	28.20
6111	Lotus	1300 Leaflets(639homes)NP	72.00
DD	ABC	Rates Public Conveniences	56.00
DD	Southern Electric	Period 6/04-6/07 Toilets	47.55
DD	Southern Electric	Period 9 April - 6 July Hall	629.22
DC	Land Registry-Deeds	Deeds of the OAK	47.94
DC	Sainsbury	Grass seed Play area	10.00
DC	Fixing Warehouse	2 Padlocks & chains CH/WL	56.28
DC	Argos	White toilet seat for Gents	13.49
DD	HP Instant Ink	June/July	16.00
DC	Net World Sports	Goal Post Westwell Leacon	516.94
Chaps	Jupiter	Play equipment Charing Heath	19832.40
Chaps	Park Leisure	Play equipment ABPF	25200.00
Chaps	Park Leisure	Play Equipment Piquets	71999.64

			121858.16
	Unity Trust Bank		
Date Paid	General Payments		Amount
12/07/2017	Countrywide Ground Maintenance	Invoice No 681323 Westwell Leacon	660.00
24/07/2017	ROSPA	ROSPA	495.60
31/07/2017	David Buckett	Annual Internal Audit	459.00
31/07/2017	Red Lion	NP Exhibition CH	143.45
31/07/2017	PHS	Hall New Cleaning equipment	155.95
			1914.00
	Staff Costs		Amount
6098	Post Office Ltd (NatWest account)	Period 4 Tax /In	730.88
21/07/2017	J Munro	July Salary/telephone/expenses	323.61
21/07/2017	R Faulkner	July Salary	498.30
21/07/2017	C Stupple	July Salary	414.54
21/07/2017	D Austen	Salary and expenses July	1957.69
21/07/2017	J Emblem	July Salary/holiday/expenses	426.91
DC	D Austen	Pension plus extra 1% 3months	190.19
		Staff Costs	4542.12
	INCOME		Amount
July	Hall Hire fees		227.50
July	Cemetery Fees		560.00
July	NP Grants (Groundworks UK)		8888.00
July	Ashford Borough Council	S106 Monies ref Play Areas	91772.69
			101448.19

9.	Correspondence:
9.1	Moat Management Committee: It was agreed to write a letter of support for the grant application to A.B.C
9.2	CPP letter re hall charges (decision required)It was agreed that CPP should pay the hiring costs the same as all parishioner's / groups from 1 st September.However it was agreed that they could be offered the 10% discount normally offered only to long established hirers.
10.	Information:
10.1	The diocese has the money for the survey on The Oak and also for legal costs in setting up the company.
10.2	The Goal post has been installed at Westwell Leacon, the residents are really pleased.
Signed..... Parish Clerk	