

MINUTES

Tuesday 26th April 2016

7.30pm

Top Room, Charing Parish Hall

1.	Apologies: Borough Cllr C Bell; Cllr S Hallam In attendance: Chair T Reed Vice Chair C Bain-Smith; J Leyland; H Billot; S Hawkins; M Weekes; A Gudge; C Prinn; S Heuch & the clerk.
2.	Declaration of Interest: item 8.2 S Hawkins.
3.	Ten minute public discussion and question time: Two members of the public present. Mr Ray ref AW377 Canterbury Road and Mr McAuley-Jones ref funeral charges. It was agreed to refund £173 back to the family.
4.	Six minute Borough Councillor question time: no one present
5.	Planning Applications:
5.1	16/00505/AS 2 Palace Farm Cottages, Market Place Charing: Division of existing bathroom in modern extension from one room into two by creation of modern spine wall. Change in design and position of glazed screen on western elevation (revisions to previous consent 14/01233/AS). Partial glazing with fixed leaded lights on southern medieval window to new kitchen. (unanimous)(recommend support)
6	Planning Decisions:
6.1	16/00362/AS Wilks Farm, Lenham Heath Road, Prior approval for the associated operational development in accordance with prior approval 15/01325/AS (Prior approval for the proposed change of use of agricultural buildings to 1no. dwelling house(refused)
6.2	16/00071/AS Wootton Manor Farm, Westwell Lane Charing: Erection of a detached building incorporating garaging, office & store at ground floor and holiday let at first floor for Mr & Mrs Troth (granted)*
6.3	15/01621/AS Yew Tree Park Homes : Change of use of caravan sales site to enable siting of 8 residential mobile homes for Mr A White(granted)
6.4	Appeal Decision app/E2205/c/15/3134481 Four Acres, Charing Heath Road Charing; summary of decision, the appeal succeeds in part on ground (a) and permission for that part is granted. The appeal otherwise fails and the enforcement notice is upheld with corrections and variations as set out below in the formal decision.
7	Minutes of Previous Meeting: These were agreed and signed.
8.	Matters Arising:
8.1	Mr McAuley- Jones ref Cemetery charges.(decision required) see item 3
8.2	Shuttle Bus: The clerk will contact neighbouring villages without shops to see if the residents would be interested in a bus service to the village.
8.3	All about Charing proposal (decision required): The council agreed that G Bradshaw continues with all about Charing brochure.
9	Finance
9.1	Approval of revenue vs budget for 2015/16: This was agreed and signed.
9.2	Review of 2016/17 budget: This was re looked at and agreed.
9.3	Preparation for internal audit: The Clerk and RFO along with Cllr Leyland have met to prepare the information required for the internal audit with Davis Buckett.

10	Correspondence:
10.1	Charing Primary School Thank you card re donation
12.	Information:
12.1	The first part of the neighbourhood plan has been completed. Cllr Billot has contacted other parishes regarding their plan and met with A.B.C.
12.2	It has been confirmed by the Charing Surgery that the Pharmacy is not closing it is expanding. The petition is regarding urban Pharmacies and possible closure this does not affect Charing.
12.3	A meeting is to take place between Bretts and residents of Tile Lodge on 9 th May.
There being no further business the meeting closed at 9.20pm	
Signed..... Parish Clerk	