

# MINUTES

Tuesday 25<sup>th</sup> July 2017

7.30pm

Top Room Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell Cllrs J Leyland; M Weekes & S Hawkins. <b>In attendance:</b> vice chair C Bain-Smith; A Gudge; S Crawley; B Levermore; T Reed; C Prinn; N Blunt; D Bennett; H Billot & the clerk
2.	<b>Declaration of Interest.</b> Item 5.1 C Prinn & N Blunt
3.	<b>Ten minute public discussion and question time.</b> Two members present ref item 5.3
4.	<b>Six minute Borough Councillor question time:</b> no one present
5.	<b>Planning Applications:</b>
5.1	<b>17/00678/AS Land west of Forge House Egerton Road Charing :</b> Outline application for development of the land adjacent to Forge House for four new dwellings to consider access and layout(amended plans and description10/7/17) for Mr & Mrs C Prinn (unanimous) (recommend support)
5.2	<b>17/00971/AS Bali Hai, Charing Hill Charing:</b> Proposed conversion of existing dwelling to form two dwellings with two storey rear extension and single storey side extensions. New vehicular access to rear and associated parking. For Mr Sutton (amended application)Invalid application no discussion
5.3	<b>17/00505/AS Yew Tree Park Homes, Maidstone Rd Charing:</b> Change of use of ancillary leisure, amenity and parking area and adjoining scrubland to enable siting of 15 residential mobile homes and one mobile community hall for Mr M White.(amended application)(unanimous) (recommend refusal)
6.	<b>Planning Decisions:</b>
6.1	<b>17/00530/AS The Green Health Club, Pumping Station Charing:</b> Demolition of existing swimming pool extension, conversion of the existing building, erection of a second floor extension and stairwell to form 8 self-contained apartments. Erection of 2 storey building to accommodate 2 self-contained apartments. In addition , associated parking, associated services, infrastructure, landscaping , ground works and earthworks for Quinn Estates( granted)*
6.2	<b>14/01486/AS Land between Arthur Baker Playing Field and Ashford Rd Charing:</b> Hybrid planning application for development of land at Maidstone Rd , comprising :full planning permission for the erection of a 46 unit age restricted affordable housing scheme ; 5 age restricted bungalows for market sale together with the creation of a new pedestrian and vehicular access point linking Maidstone Road through to the Arthur Baker Playing Fields; and outline planning permission (matters to reserved; appearance , landscaping, layout and units on the remainder of the site).(granted)*
6.3	<b>17/00571/AS Longbeech Wood north of Monkery Lane Charing:</b> Upgrading of entrances: Entrance1: provision of hardstanding/stone path, post and rail fencing, kissing gate & signpost. Entrances2&3: provision of surfaced stone paths, post and rail fencing, kissing gate and signposts. Entrance 4: widening of track, surfaced stone path, horse stile, post and rail fencing and signpost. Entrance 5: installation of Heavy Duty Triangular Vehicle Barrier. Entrances 6&7: erection of signposts for The Woodland Trust. (granted)*
7.	<b>Matters arising</b>
7.1	Donation for goal post at Westwell Leacon £500.This was agreed under section 19
7.2	Consideration of letter from Wheler Trust. It was agreed to take time in our reply

	and Cllrs Leyland & Weekes prepare a draft response.
7.3	New website (decision required) It was decided that the communication committee will meet with two further companies before making a final decision.
8.	<b>Finance</b>
8.1	Approval of increase of the clerk's pension from 1% to 2%.This was a unanimous decision in support.
8.2	Approval of authorisation for Cllr Billot to authorise up to £500 NP expenditure. This was a unanimous decision in support
9.3	Approval of new approval form for committees over £1000 all councillors unanimously agreed the proposal.
9.4	Request of £5000 for NP for temporary labour. After a long discussion on the policies and procedures for additional money outside of the budgeted committee amount, it was brought to the council that if they agreed the £5000 without an amended costed budget that it would be against the recommendations of the Clerk, RFO and Chair of finance. Cllr Billot explained that more volunteers had come forward from the exhibition.so the original amount of £5000 was no longer required. J Emblem would be required to work 20 hours a week for three weeks and he was looking at 5 students for other work. Cllr Levermore has agreed to help. It was then said that the actual amount required would be around £500-£600. The RFO explained that we could overcome the issue as the revised amount could come out of the existing budget . If any further funds were required exceeding the original budget then the new form would need to be completed with costings. (this applies to all committees) All councillors were in agreement that the additional funding required for temporary labour would be coming out of the original budget. This was unanimously agreed.

9.	<b>Correspondence:</b>
10.	<b>Information:</b>
10.1	Cllr Levermore offered to put together a document on how to object to the local plan so that residents could find their way round the online document more easily.

Signed..... **Parish Clerk**