

MINUTES

Tuesday 14th June 2016

7.30pm

Top Room, Charing Parish Hall

1.	Apologies: Borough Cllr C Bell Cllrs S Heuch & H Billot. In attendance : Chair J Leyland; V Chair C Bain- Smith; A Gudge; S Hawkins; T Reed; S Hallam; M Weekes; C Prinn & the clerk.
2.	Declaration of Interest. A Gudge item 11, S Hawkins item 6.2
3.	Ten minute public discussion and question time. 13 members of the public present. Three members spoke on the following items 19 High Street on the proposed application for change of use from commercial to residential. Enquiry to how many residents attended the open afternoon at the Palace cottage. WHC re response to A.B.C residents spoke re that no LBC was granted for the whole building, the PC official complaint had not been fully answered, concerns raised that once any damage had been done to the grade2* wall and impact of mistakes then nothing could be done to rectify it. Three questions asked in the complaint had not been answered.
4.	Six minute Borough Councillor question time: no one present.
5.	Mr G Austen ref Harvey House. Mr Austen explained that he would be putting in a planning application for a micro pub; he runs a successful one in Wye and can do the same in Charing. They would not sell food but nibbles on the bar and sell Real Ales , wine and prosecco.
6.	Planning Applications:
6.1	16/00811/AS 20 School Road Charing: Single storey side and rear extension for Miss Rebecca White(unanimous)(recommend support)
6.2	16/00698/AS The Oak, 5 High Street, Charing, Ashford, Kent: Planning application for the change of use from a restaurant and public house (A3/A4 mixed use) to a sole A3 use.(7 against I abstention from Cllr S Hawkins)(recommend refusal)
6.3	16/00814/AS Corner House Leacon Lane Charing: Lawful development certificate- existing use- mobile home in the garden as ancillary accommodation to Corner House, Leacon Lane Charing. for Mr & Mrs Rigden (unanimous) (recommend support with conditions)
7.	Planning Decisions:
8.	Minutes of Previous Meeting: These were agreed and signed.
9.	Matters Arising:
9.1	Neighbourhood Plan (decision required on admin assistant) The advert will go out (unanimous)
9.2	Purchase of laptop for RFO (decision required) The council agreed with the purchase .(unanimous)
9.3	Archbishops Palace: Spitalfields trust has a two year option on the development. The preferred option is for the spitalfields trust to take on the project.
9.4	Fete: Balloons will be given out, the clerk will contact K Giles ref oasis.
9.5	WHC (decision required) see item 3. It was agreed at the beginning of the meeting that exceptionally we would re discuss the issue of WHC. Cllr Leyland is meeting with A.B.C will mention the issues of WHC. It was agreed a letter (draft) would be sent to all councillors for approval and sent to A.B.C.
9.6	Meeting with A.B.C: Cllr Leyland will meet on the 28 th June she will discuss the

	local plan, orbit, Archbishops Palace. The memorial for Fred Coppins.
9.7	Parking controls in Charing (decision required) this was agreed.
9.8	All about Charing. deferred to next meeting.
10	Finance
10.1	Approval of Accounts

Expenses: last Cheq April 2016 5813			
Payee:		Details:	£
DC	Hippo Waste Management	4 Bags	724.95
DD	ABC	Cemetery Rates	58.80
DD	ABC Public Toilet Rates	Parish Hall Rates	52.30
DD	SSE Electric	Bill period 8 Jan – 5 April	1,182.92
5814	MC Testing Services	Hall replacement heater replace light fitting in public toilets	405.00
5815	Initial (wc)	Period 01/05/2016-31/07/2016	135.25
5816	Staples	Extra stationary Audit Files	141.69
DD	Sage One	Sage Payroll May	4.80
DD	Sage Accounting	Accounting May	30.00
5817	N Austen	Noticeboards / disposal/ admin	680.00
5818	D Austen	Zone Alarm PC 1 Year	48.56
5819	ACRK	Subscriptions 2016/2017	50.00
5820	Wealden Wheels	3/5/16-17/5/16 Post Office	126.60
	Cheque 5821 & 5822	Salary Related	
5823	Charing Parochial Church	Newsletter	150.00
5824	PHS Group	General supplies for toilet/ open spaces	47.26
5825	K Giles	General ground clearance / plants	345.00
DD	Sage Salary	Software Payroll	4.80
5826	J Lockyer	Honorarium June	50.00
5827	Staples	File/ printing ink paper	100.36
5828	H Billot	Councillors allowance	50.00
5829	S Hawkins	Councillors allowance	50.00
5830	T Reed	Councillors allowance	50.00
5831	M Weekes	Councillors allowance	50.00
5832	A Gudge	Councillors allowance	50.00
5833	S Heuch	Councillors allowance	50.00
5834	C Prinn	Councillors allowance	50.00
5835	S Hallam	Councillors allowance	50.00
5836	C Bain Smith	Councillors allowance	50.00
5837	J Leyland	Councillors allowance	250.00
DD	Bank Charges	To Barclays (65k)	23.00

Wages & Salaries:			
Employee:		Details:	£
	Employments cost Total	May	2535.43
	Employees Expenses	May	174.40
5822	The Post Office	PAYE & NI period 1	451.09

Nest	Pension DA ees & ers	67.29
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Income:		
From:	Details:	£
Nat West	Interest	1.72
Nat West	Interest	2.39
Nat West	Interest	1.84
Hall Hire	Income	631.60
Cemetery	Income	865.00

11	Correspondence: Mr Burt ref The temporary Pavilion(Freedom of information request)
12.	Information:
12.1	Brett Meeting went well a liaison committee has been formed. They will re surface Hook Lane, the residents will be kept informed on the progress.
12.2	The clerk will enquire regarding the verges on the hill being overgrown.
12.3	Repairs will be carried out on the bus shelter in Old Ashford rd.
12.4	Bretts possible donations for Charing Heath fete.
12.5	The gardening Society want permission to cut down the dying cherry tree in Clewards garden. As it is in a conservation area, permission would be needed and it was agreed to apply for this.
12.6	A resident had enquired if a village calendar could be put in the website.
There being no further business the meeting closed at 10.10	
Signed..... Parish Clerk	