

# MINUTES

Tuesday 14<sup>th</sup> March 2017

7.30pm

## Top Room, Charing Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell; Cllrs M Weekes; H Billot & S Hawkins <b>In attendance:</b> Chair J Leyland vice chair C Bain-Smith; T Reed; A Gudge; C Prinn; S Crawley ; N Blunt 7 the clerk.
2.	<b>Declaration of Interest:</b> A Gudge 5.2
3.	<b>Ten minute public discussion and question time.</b> Two members of the public present. The community warden attended and reported on issues within the parish including Graffiti, Removal of the flowering Cherry Tree in the Cemetery. The agent for item 5.5 spoke regarding the application. Two accidents involving pedestrians had occurred in the last few weeks we hope both recover. Speed could be a possible factor.
4.	<b>Six minute Borough Councillor question time:</b> no one present
5.	<b>Planning Applications:</b>
5.1	<b>17/00280/AS Palace Corner, The Hill Charing:</b> Replacement porch and continuation/ extension of roof for Mr D Philpot (unanimous)(recommend support)
5.2	<b>17/00323/AS 21 High Street Charing:</b> Change of use from residential to sui generis (laser tattoo removal/semi-permanent makeup) with auxiliary accommodation for Miss Bryony Levermore (unanimous)(recommend support)
5.3	<b>17/00278/AS 8 Sayer Road Charing:</b> Erection of 1 detached two storey dwelling with associated parking and vehicle crossover for Mrs Anne Brewins (5 for 1 abstention)(recommend support)
5.4	<b>17/00230/as Heath Farm, Egerton Road Charing :</b> Change of use of land to the keeping of horses, new stable block, storage, roadway, hay barn, temporary stationing of a touring caravan and alteration to gate position as approved application 15/00301/AS (part retrospective) for Mrs R Anderson (deferred)
5.5	<b>17/00293/AS Kenmore, Wind Hill Charing:</b> Demolition of existing stable block and barns , with erection of detached dwelling and detached double garage for Mrs LJ Kelland (unanimous)(recommend refusal)
5.6	<b>17/00256/AS 19 Hither Field Charing:</b> To erect a conservatory to the rear of the property for Mr J Large (unanimous)(recommend support)
6.	<b>Planning Decisions:</b>
6.1	<b>17/00173/AS The Paddock, Egerton Road, Charing, Ashford, Kent, TN27 0AX</b> Proposed stationing of 1 Mobile Homes and 2 Touring Caravans, stables/tack room and utility room for a gypsy family for Mr B Anderson. (decline to determine)
6.2	<b>16/01750/AS Agricultural building 450 metres south east of Newland Stud, Newlands Road Charing:</b> Prior approval for the change of use two agricultural buildings and land within their curtilage to 2 residential dwelling's and associated operational development for Mr D Boyd( prior approval refused)
7.	<b>Minutes of Previous Meeting:</b> These were agreed and signed.
8.	<b>Matters Arising:</b>
8.1	Neighbourhood Plan update: The patch workers training will be taking place on Wednesday 29 <sup>th</sup> March. Questionnaires were ready to go to print. Cllr Billot will be speaking at the community meeting on the 24/3/17.
8.2	Boundary Changes: Councillors could not see a justified reason for not supporting the changes.

8.3	Fred Coppins:Cllr Leyland will contact Cllr Clarkson ref the VC stones. It was agreed that a small ceremony should be held and the parish council should lead on the organisation.
8.4	Rural Affairs Conference report: the clerk will send a report to councillors.
8.5	Parish Hall Kitchen (decision required) The amended quotation was agreed. A quote for a new water heater would be looked into. The Villagers Voice has donated 100 glasses to the hall.
8.6	Councillor donation request (£150): It was agreed to make a donation to Charing Heath Church for the driveway. (under S137)
8.7	Cemetery Flowering Cherry Tree. (replacement): it was agreed to replace the tree with three flowering Cherries .
10.	<b>Finance</b>
10.1	The following accounts were approved.

<b>Expenses: last Chq Jan 5965</b>			
	<b>Payee:</b>	<b>Details:</b>	<b>£</b>
DC	sage	Payroll	4.80
DD	S.E Water Hall	Period Aug-Feb 2017	34.97
DD	S.E Water Cemetery	Period Aug-Feb 2017	29.15
DD	S.E. Water Toilets	Period Aug-Feb 2017	105.19
5966	VOID		VOID
5967	PHS Group	Hall/toilet supplies	47.41
5968	KALC	Vat missing from 5965	36.00
5969	VOID	Incorrect payee	VOID
5970	Charing PCC	Barn Hire	29.00
5971	Initial	Contract toilets	135.25
5972	KALC	Pre-Audit meeting RFO	36.00
5973	Staples	Office/toilet supplies	61.87
DC	Hippo	3 Skip Bags (10%dis)	499.01
5974/5975	Salary/Expenses		00.00
5976	Charing PCC	510 Copies Newsletters	150.00
DD	HP Printing	Printing	8.99
DD	Southern Water	Aug 2016 1Feb Hall	47.38
DD	Southern Water	Feb to march 2017 Hall	15.05
5976	KALC	Dawne course	72.00
5977	VOID	VOID	
5979	Chubb Fire & Security	Period 26/0317-26/3/2018 Hall	155.32
5980	PHS Group	Hall period 24/3-23/3/2018	237.82
DC	Survey Monkey	I Year	300.00
DD	Sage	Payroll March	6.00
5981	J Boot	Feb A/c N.P	355.50
DC	Mulberry Tea Room	Play area meeting	19.95
5982	J Lockyer	Neighbourhood Watch	50.00
5983	Staples	Paper for NP	18.43

### Wages & Salaries:

DC	Employee:	Details:	£
	Staff February	Feb Salary/Expenses	3030.68
	The Post Office	PAYE & NI period 11	618.77
	Pension	Pension NEST period 11	70.95

Income:			
From:		Details:	£
	Cemetery	Abbey Memorials	410.00
	Bank interest Jan/Feb	Account No 47798777	.38
	Bank interest Jan/Feb	Account No74482610	.57
	Parish hall	Income	470.30

<b>10.</b>	<b>Correspondence:</b>
<b>10.1</b>	Kent air ambulance donation request: the council agreed to a donation of £250.
<b>10.2</b>	Mrs P Webb ref speed limit on Charing Hill: The letter was discussed and the council felt that until the facts of the last accident were confirmed that they could not make a decision on asking KCC to reduce the speed limit .
<b>11.</b>	<b>Information:</b>
<b>11.1</b>	The clerk will liaise with the chair ref the Old Pumping Station.
<b>11.2</b>	Cllr Leyland will reply to the inquiry ref the land off Pluckley Road which has been sold off in multiple plots.
<b>11.3</b>	The clerk will send a letter to Chilham PC following the loss of one of their councillors following a car accident.
<b>11.4</b>	Mrs Barnard from The Moat had contacted the council ref a piece of land at the rear of their property. It was decided that it was the responsibility of The Moat Management Committee as they have the day to day responsibility of the running of The Moat.

There being no further business the meeting closed at 9.50

Signed..... Parish Clerk