

# MINUTES

Tuesday 13<sup>th</sup> December 2016

7.30pm

Top Room, Charing Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell. Cllrs S Hallam; M Weekes & S Heuch; <b>In attendance:</b> Borough Cllr G Clarkson Cllrs Chair J Leyland; vice chair C Bain-Smith; T Reed; S Hawkins; S Crawley; N Blunt; H Billot; C Prinn; A Gudge & the clerk.
2.	<b>Declaration of Interest;</b> H Billot re item 7.3 A Gudge re item 7.1
3.	<b>Ten minute public discussion and question time.</b> No one present.
4.	<b>Six minute Borough Councillor question time:</b> Borough Cllr Clarkson focussed on the proposed Wheler/Gladman application. He explained that due to the housing shortage in the country A.B.C have to plan for a noticeable increase in housing and new population projections mean this has to be higher than in the draft local plan. Charing has taken development over the last few years and will have to take more within the next five years. However he did not believe that this meant that all sites should be considered irrespective of whether they were suitable or not. There are number difficulties with the Gladman proposals. A.B.C has a duty to consider all planning applications. Orbit may not be an exception site when the new planning application is received.
5.	<b>Planning Applications:</b>
5.1	<b>16/01750/AS Agricultural building 450 metres south east of Newland Stud, Newlands Road Charing:</b> Prior approval for the change of use two agricultural buildings and land within their curtilage to 2 residential dwelling's and associated operational development for Mr D Boyd(unanimous)(recommend support)
5.2	<b>16/01695/AS West Leacon Farm. Leacon Lane Charing: resubmission</b> of permission granted under 16/00923/AS (first floor extension with canopy. Extension to ground floor) to enlarge roof space for Mr R Parsons(unanimous)recommend support)
5.3	<b>16/01774/AS 8 Sayer Road Charing:</b> Division of existing property site to provide adjacent detached dwelling for Mrs A Brewins (unanimous)(recommend support)
6.	<b>Planning Decisions:</b>
6.1	<b>16/01513/AS Banavie Burleigh Road Charing:</b> Proposed ground floor rear extension involving the removal of existing extension for Mr & Mrs P Kent(granted)*
7.	<b>Matters Arising:</b>
7.1	<b>Damage to Christmas Lights:</b> The clerk will contact Highways re a width /height restriction sign from the Northern bypass where it comes into The Hill. All other access points to the village centre have signs.
7.2	<b>Neighbourhood Plan:</b> Meetings were taking place with the sub committees working on the questionnaire. The grant application was being finalised.
7.3	<b>Wheler Estate:</b> A small sub group is to be formed with residents being brought in with specialist knowledge these would include Cllrs C Bain-Smith; T Reed Blunt; J Leyland and the clerk plus residents. Wheler has not yet arranged a public consultation for parishioners to attend.
8.	<b>Finance</b>
8.1	Rialitas Software purchase: it was agreed to purchase the software.
8.2	Formation of proposed reserves & investment sub- committee: a committee has been set up to look at proposed reserves and investments Cllr Crawley as Chair

	and D Gibb& C Prinn as members.
<b>8.3</b>	Approval of budget: It was agreed to increase the precept by 4% plus the rise in the tax base. The budget was agreed but will be reviewed at the start of the next financial year.
<b>8.4</b>	The following accounts were agreed.

<b>Expenses: last Chq OCT 5917</b>			
	<b>Payee:</b>	<b>Details:</b>	<b>£</b>
5918	Drain King	Public Toilet	176.40
5919	J Boot	NP Speaker	450.75
5920	Staples	NP Office Supplies	169.87
5921	Charing P Church C	Autumn News letter	150.00
DD	ABC	Rates Toilets Oct	58.00
DD	ABC	Rates Cemetery Oct	52.00
DD	Sage	Salary software Oct	4.80
DD	ABC	Rates Toilets Nov	58.00
DD	ABC	Rates Cemetery Nov	52.00
DD	Sage	Salary software NOV	4.80
DC	Waste Management	4 Mega/4Skip bags	1167.31
5922	5923/24/25/26	Salary November	
5927	Kevin Giles	Autumn planting	241.50
5928	WGJ Plumbing	Gents toilet unblock	40.00
5929	J Kitchener	Decorating Hall toilets	225.00
5930	CPRE	Sub for 1 year	36.00
5931	KALC	New Councillors course Sarah	72.00
DD	HP	Printer ink RFO	8.49

<b>Wages &amp; Salaries:</b>			
	<b>Employee:</b>	<b>Details:</b>	<b>£</b>
	Staff November	NOV Salary/Expenses	3571.37
5922	The Post Office	PAYE & NI period 8	424.24
DC	Pension	Pension NEST period 8	66.49

<b>Income:</b>			
	<b>From:</b>	<b>Details:</b>	<b>£</b>
	Bretts NP		500.00
	Bretts	Newsletter	750.00
	Cemetery Fees	November	2835.00
	Hall Rental Nov	Hall Nov	134.60
	Bank Interest 47798777	OCT/Nov	1.36
	Bank Interest7448260	Oct/Nov	2.68
	NB	Charing Parish Council Invoice	
	30 November 2016	Invoice No1601	120.30
	Sent to ACRK	Ref refreshments at workshops.	

<b>10.</b>	<b>Correspondence:</b>
	Mr Ray ref AW377: Letter circulated to all members.

**11.**

**Information:**

There being no further information the meeting closed at 9.20pm

**Signed..... Parish Clerk**