

# MINUTES

Tuesday 12<sup>th</sup> September 2017

7.30pm

Top Room Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell; Cllrs A Gudge; S Hawkins; C Prinn & M Weekes. <b>In attendance:</b> Chair J Leyland; vice Chair C Bain-Smith; T Reed; S Crawley; N Blunt; D Bennett; B Levermore; H Billot & the clerk.
2.	<b>Declaration of Interest.</b> 5.1 N Blunt 5.2 D Bennett
3.	<b>Ten minute public discussion and question time.</b> no one present
4.	<b>Six minute Borough Councillor question time:</b> no one present
5.	<b>Planning Applications:</b>
5.1	<b>17/01320/AS Land adjacent to Old Corn Store, Pluckley Rd Charing:</b> Outline application for the erection of 3 No. new dwelling with shared access driveway and shared associated external works. For Mrs A Pattinson (unanimous Support) (condition recommended that an agreement with the neighbour on boundary treatment is carried out)
5.2	<b>17/00293/AS Kenmore, Wind Hill Lane Charing Heath:</b> Demolition of existing stable block and barns, with erection of detached dwelling and detached double garage (amended plans)(5for 3 against ) (raise no objection)
6.	<b>Planning Decisions:</b>
6.1	<b>17/01060/AS The Paddock, Egerton Rd Charing:</b> Use of land for the stationing of one mobile home and two touring caravans for residential purposes, erection of replacement stable/utility building for the keeping of horses/use ancillary to the residential caravan site, and laying of hardstanding.(decline to determine)*
6.2	<b>17/01068/AS Oakfield Barn, Churchill Charing Heath:</b> Change of use and conversion of a redundant rural building to a single dwelling with landscaping and ecological enhancement measures and new access (granted)*
7.	<b>Matters arising:</b>
7.1	Wheler Foundation: It was agreed to wait for a few more weeks to see if CPC get a response from our last communication with them.
7.2	Gladman: The council would look at the process of appeal. We will consult with the planning consultant employed for the NP. Look into the costings for a traffic survey; and check the figures from the Gladman report.
7.3	Ronald Stuart VC: The Granddaughter visited Charing last year and offered to pay for a board to be placed in the Cemetery.
7.4	Fred Coppins VC commemoration stone & ceremony: The Government will give to A.B.C a commemoration stone for Fred Coppins VC for the WW1VC program. The stone is to be laid on the 9 <sup>th</sup> August 2018. A suitable place for the stone to be laid would be in the sundial garden. The ceremony will take place at 11am followed by a reception in the barn. Permission has been given for parking in the Archbishops Palace. Councillors voted and it was unanimous to place the stone in the sundial garden.
7.5	Allan Dixon memorial: It was agreed to put Allans name forward when next asked for road names for the parish. Allan Dixon Way was suggested. As the naming of a road cannot be guaranteed it was suggested a bench be placed in his memory. The council will write something for the November Magazine and Newsletter Cllr Bain-Smith

7.6	Gypsy & Traveller sites (parish forum): Ashford do not have enough sites. The issue and way forward will be discussed at the next parish forum meeting.
7.7	Website update: more photos are required and confirmation of transferring from Wild Apricot should be completed this week.
7.8	Working arrangements: Deferred to October meeting
7.9	Local Plan and the way forward: Two councillors will be meeting with Simon Cole & Dan Carter on the 13 <sup>th</sup> September and with Richard Alderton on the 25 <sup>th</sup> September, re the sites proposed and numbers.
7.10	Proposed Hotel: A meeting will be arranged. Questions will be sent prior to the meeting.
7.11	Neighbourhood Plan update: The programme has been re written and the group are moving along. A photographic group has been set up and they will be taking pictures shortly. More volunteers are required. A visions and objectives workshop will be held in the parish hall on 14 <sup>th</sup> October. There are 17 sites which require site assessments to be carried out. Two full days are required for field work.
7.12	Mr D Gudge has resigned from the playing fields committee the council agreed to send him a letter of thanks for all the hard work he has been involved with over the years as Chairman.
8.	<b>Minutes of previous meeting:</b> These were agreed and signed.
8.	<b>Finance :</b> the following accounts were approved.

12/09/2017	Last Cheque 6111	RFO Report	
	<b>Nat West Bank</b>		
<b>Cheque No</b>	<b>Payee Name</b>	<b>Details</b>	<b>Amount</b>
6112	KALC Dover	5 Councillor's Guide	£18.30
6113	Mrs Simmons	March/July Drone	£50.00
6114	Nick Austen	Various / insurance claim work	£748.90
6115	H Evers	June/July	£330.50
6116	Nick Austen	Westwell Leacon/Charing	£97.40
6117	SEE Staff costs	Staff	£0.00
6118	Kier	Inv & Credit Note Last	£2,430.00
15/08/2017	Unity Trust Bank	Monthly Standing Order	£5,000.00
323 BANK	Nat West Bank	Chaps payment charge £19855.40	£23.00
7017336	Ashford Borough Council	Rates Aug Cemetery	£56.00
7240441	Ashford Borough Council	Rates Aug Public Convenience	£64.00
323 BK STA	Nat West Bank	Chaps Charge Park Leisure	£23.00
D Card	Waste Management Systems	Hippo Bags 4 Skip	£764.95
DDAUG	Sage Payroll	Sage Payroll Aug	£7.20
DC MULBER	Mulberry's	ABC meeting CP/DA 106 monies	£12.95
DDA1	HP Instant Ink	Printing for July/Aug	£17.99
			£9,644.19
	Unity Trust Bank		

Date Paid	Payee Name	Payments made by Bank Transfer	Amount
21/08/2017	Countrywide Ground Maintenance	Various sites Charing Monthly	£1,190.00
21/08/2017	Countrywide Ground Maintenance	Completion Bark Mulch play area	£540.00
21/08/2017	Gary Friend	1st payment Setting up new Web site	£350.00
21/08/2017	Initial	Period Aug to 31/10/2017	£135.25
31/08/2017	Zurich Insurance	Premium for extra play equipment	£78.71
			£2,293.96
	Staff Costs	Nat West Bank	
6117	Post Office	Month 5 Tax/Ins	£795.41
DC2578	Nest Pension	August payment	£124.83
	<b>Unity Trust Bank</b>	<b>Payments made by Bank Transfer</b>	
		Staff Costs	£4,157.69
	Income	Nat West Bank	
23/08/2017	Hall	Hall Hire	£90.00
23/08/2017	HM Revenue and Customs	April-July VAT reclaimed	£21,453.44
23/08/2017	Quinn Estate Agents	QUINN	£10,000.00
			£31,543.44
	Income	Unity Trust Bank	
15/08/2017	Charing Parish Council	Monthly Standing Order	£5,000.00
31/08/2017	Zurich Insurance	Insurance Claim PAID	£380.00
			£5,380.00

<b>9.</b>	<b>Correspondence:</b>
<b>9.1</b>	Darren Smith re Speed watch: Cllr Leyland has responded to his complaint.
<b>9.2</b>	S Brooker re Morrison's yard (via Charlie Simkins): Environmental Health have contacted the site manager for Morrison's. Signs have been placed on the grass verge and some vehicles will now be moved to the Harrietsham site.
<b>9.3</b>	C Blair re trees on Clewards: It was agreed to monitor the situation as pollarding was not needed at this time and cut back accordingly. The clerk will arrange for two small branches to be removed and for the ivy to be removed from the trees.
<b>10.</b>	<b>Information:</b>
<b>10.1</b>	A quote has been asked for surfacing to be around the Corkscrew as it is getting muddy. Although the grass surfacing passed the ROSPA inspection a more permanent surfacing is required to stop the surface dipping and rutting.
<b>10.2</b>	Shepherd Neame have amended the original plans proposed for the site. They will be submitting outline permission to A.B.C shortly.
<b>10.3</b>	The next KALC meeting is 27 <sup>th</sup> September if anyone can attend.

**Signed..... Parish Clerk**