

MINUTES

Tuesday 12th July 2016

7.30pm

Top Room, Charing Parish Hall

1.	Apologies: borough Cllr C Bell. Cllrs M Weekes; H Billot & S Heuch. In attendance: Cllrs Chair J Leyland; vice chair C Bain- Smith; A Gudge; S Hawkins; S Hallam; T Reed; & C Prinn.
2.	Declaration of Interest. Item 5.1 A Gudge 5.1 T Reed.
3.	Ten minute public discussion and question time. applicants of item 5.1 residents in attendance ref item 8.1
4.	Six minute Borough Councillor question time: no one present
5.	Planning Applications:
5.1	16/00928/AS Pilgrims Table Restaurant, 19 High Street Charing: The proposed development is for the change of use of the ground floor from A3 to C3 residential to form a single family dwelling combined with the residential dwelling upstairs for Mr Bridgeman. (3 for 4 against recommend refusal)
5.2	16/00945/AS Pilgrims Table Restaurant, 19 High Street Charing: Removal of an extractor running from the kitchen to the rear store room boundary wall, which will be infilled with a timber cladding to match existing on the rear façade for Mr Bridgeman (LBC) (3 for 4 against recommend refusal)
5.3	16/00910/AS Rainbow Cottage, Stalisfield Road, Charing: Demolition of existing kennels and erection of new kennels for Wayne Simper (unanimous)(recommend support)
5.4	16/00926/AS 15 Ellen Close Charing: Extension to existing garage for Mr Watkins (unanimous)(recommend support)
5.5	16/00923/AS West Leacon Farm Leacon Lane Charing: First floor extension with canopy extension to ground floor for Mr R Parsons (unanimous)(recommend support)
5.6	16/00656/AS The Charing Stores , 4 High Street Charing: Formation of internal doorways between No4 & 6a at ground and first floor levels for Mr A Dixon (LBC)(unanimous)(recommend support)
5.7	16/00921/AS Pett Court, Pett Lane Charing : Erection of double garage with log store for Mr T Porter (unanimous)(recommend refusal)
5.8	16/00943/AS Land southeast of 1 Wilkinson Close, Charing : Formation of a field access to land for Mr H Hilden (unanimous) (recommend refusal)
5.9	16/00939/AS Wilks Farmhouse, Lenham Heath Rd : Change of use of and alterations to , existing detached garage into 2 bedroom holiday let for Mr C Allen (unanimous)(recommend support)
5.10	16/00937/AS Timber Lodge, Charing Hill, Charing, Erection of a single storey garage with workshop for Mr & Mrs Jones(unanimous)(recommend support)
6.	Planning Decisions:
6.1	16/00652/AS Twittens, The Hill Charing: Erection of a two storey rear extension and new rear dormer ,erection of a first floor extension on the front, infilling of passageway to form a utility room and new garage and store building to replace an existing shed for Mr S Vincent (Granted)
6.2	16/00691/AS Wootton Manor Cottage, Wootton Lane, Charing : Revision to height and design of garage to that approved under application 10/00505/AS for Mr Mark Robinson (Granted)
7.	Minutes of Previous Meeting: These were agreed and signed

8.	Matters Arising:
8.1	WHC reply to Terry Mortimer (decision required) after a long discussion it was decided to send Cllr Weekes draft (4 for 3 against)
8.2	The Oak: Cllr Leyland will obtain contacts to form a group regarding ongoing work on the Oak application. The application could be at the August Planning Meeting at A.B.C.
8.3	Archbishops Palace: a starter group could be formed of four people. We are currently waiting for the final document. A letter will be sent to Tom Foxall, Peter Kendall etc. re the parish council's thoughts and support.
8.4	Ashford Local Plan: this is deferred till the next meeting ref proposed sites.
8.5	Neighbourhood Plan: Cllrs Leyland; Billot; Prinn and the clerk will be meeting with Jim Boot ref employing him as our consultant for the plan.
8.6	Photo ID cards: this was deferred until the next meeting.
8.7	All about Charing: Cllr Hallam will email all councillors ref the input required.
8.8	Dog Fouling: The clerk will look into the cost of more bins and signs.
8.9	Fred Coppins Memorial: Cllr Leyland will look into this and write to the history society.
9	Finance
9.1	Approval of Accounts: The accounts were approved.

Expenses: last Cheq May 2016 5837			
	Payee:	Details:	£
5838	Void	Void	
5839	Medash Signs Ltd	Dibond Panels A Baker Playing Field	
DC	A.B.C	Rates for Cemetery May	52.00
DC	A.B.C	Rates for Cemetery June	52.00
DC	A.B.C	Rates for Toilets May	58.00
DC	A.B.C	Rates for Toilets June	58.00
5839	To 5844	See payroll	
5845	Ravensdane Forestry	Charing Heath Rec Field Play area	350.00
DC	John Lewis vat(75.32)	Parish's Laptop/ Printer /Mouse	439.00
DC	E Buyer	Software for Parish's Computer	141.65
5846	Medash Signs Ltd	3x300x300 Dibond Panels Play areas	54.00
5847	Kier	Ground Maintenance April/ June	2730.30
5848	John Kitchener	Stained Benches (8)	523.00
DC	BT	Dawne Telephone March/ June	176.87

Wages & Salaries:			
	Employee:	Details:	£
	Employments cost Total	June	3345.81
	Employees Expenses	June	262.09
	Nest	Pension	16.71
5840	The Post Office	PAYE & NI period 3	424.82

Income:			
	From:	Details:	£
	J Munro	50% payment for new printer	25.00
	Interest	Nat West	1.21
	Interest	Nat West	.44
	Interest	Nat west	1.90
	Interest	Nat West	1.78
	Hall Hire	Income	484.00
	Cemetery	Income	175.00
	Post Office	Invoice no 5811 Wealden Wheels	209.00
	Post Office	Invoice No 5828 Wealden Wheels	126.20

10	Correspondence:
10.1	Virginia Crookson ref Cemetery: Cllr Leyland has spoken to the resident and Kiers.
10.2	J McIntyre Ref Parking Pett Lane: Cllr Leyland has spoken to the contractors.
11.	Information:
11.1	Wealden Wheels will be asking for a donation of £500 this year.
11.2	The clerk will look at the plans of the Moat ref a small section of land backing onto a house as it is causing issues for the resident.
11.3	The fence bordering onto the Moat is overgrown with Ivy, the clerk will check who is responsible for the maintenance.
11.4	Cllr Leyland and Billot will be meeting with the head mistress next week ref the school being involved in the neighbourhood plan.
11.5	Interviews will take place next week for the councillor vacancy.
11.6	Some councillors attended the villager's voice meeting and were very impressed with the morning.
11.7	The clerk and some councillors will arrange a day in August to clear out the back room. The clerk will make a start over the next few weeks if time permits.
11.8	Cllr Reed had started talks ref the speed watch being re set up.
There being no further business the meeting closed at 9.55pm	
Signed..... Parish Clerk	