

# MINUTES

Tuesday 8<sup>th</sup> November 2016

7.30pm

Top Room, Charing Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell; Cllrs C Bain-Smith (vice chair) S Heuch; S Hawkins; & M Weekes. <b>In attendance :</b> J Leyland (chair) A Gudge; S Hallam; H Billott; C Prinn; T Reed; N Blunt; S Crawley & the clerk.
2.	<b>Declaration of Interest.</b> none
3.	<b>Ten minute public discussion and question time.</b> Three members of the public present re application 6.4 and tourism 8.3.
4.	<b>Six minute Borough Councillor question time:</b> no one present.
5.	<b>Kent Fire &amp; Rescue Service (N Austen)</b> Mr Austen explained the importance of recruiting retained firefighters for the parish. A recruitment campaign will be taking place. It was agreed that the website and Facebook page could be used for making residents aware.
6.	<b>Planning Applications:</b>
6.1	<b>16/01595/AS 12 Tatchell Drive, Charing:</b> Single storey rear extension and replacement Juliet balcony for Mrs Sarah Dean (unanimous)(recommend Support)
6.2	<b>16/01601/AS 1 Primrose Cottages , Lenham Heath Road Lenham:</b> Replacement conservatory (resubmission of application n15/00203/AS) (retrospective) for Mrs M Froud (unanimous)(recommend support)
6.4	<b>16/01543/AS Yew Tree Park Homes, Maidstone Road, Charing:</b> Change of use of ancillary leisure, amenity and parking area to enable siting of 15 residential mobile homes for Mr M White (unanimous)(recommend refusal)
7.	<b>Planning Decisions:</b>
7.1	<b>16/01420/AS Seymour, The Hill Charing:</b> Single storey side/ rear extension for Mr & Mrs K Adams(Granted)*
7.2	<b>16/01264/AS 2 Barnfield Cottages, Barnfield Rd Charing Heath:</b> Part two storey/part single storey extension for Mr B Pemble (Granted)*
8.	<b>Matters Arising:</b>
8.1	Archbishops Palace: The hole in the wall is getting bigger, scaffolding is being erected. Historic England have funded the scaffolding and to under pin.The recently formed group is working well a list has been drawn up of funders to be approached.
8.2	Neighbourhood Plan: The workshops went well and the analysing of the meeting is taking place. The next meeting will concentrate on the outcomes of the workshops.
8.3	Tourism: it was agreed to pay for an advertisement in the Ashford & Tenterden Tourist Publication. The cost is £75 for a year.
8.4	The Oak:A meeting will be held on the 10 <sup>th</sup> November to discuss our response to the appeal comments must be in by 6 <sup>th</sup> December.
8.	<b>Finance</b>
8.1	Approval of six monthly accounts: these were agreed.
8.2	The following accounts were approved .

Expenses: **last Chq Sept 5906**

<b>Payee:</b>	<b>Details:</b>	<b>£</b>
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5907	S Crawley	Councillor Allowance	50.00
5908	MC Testing	Light fitting Toilet	65.00
DD	BT	D Austen Telephone	188.68
5909	My Printing Pal	2000 Leaflets NP	151.75
5910	Salary	Oct	
5911	Salary	Oct	
5912	Salary	Oct	
5913	Staples	Office supplies N/P & Hall	521.79
5914	N Austen	Ad hoc Jobs around Vill	210.00
5915	Phs Group	Hall/Toilets Supplies	35.46
5916	Initial	Contract toilets dryers	135.25
DC	Ebuyers	8 toners for NP Printers	477.09
DD	HP Printer	RFO printer ink	10.49
5917	CJA Consulting	Web Training Jane for NP	90.00

<b>Income:</b>			
	<b>From:</b>	<b>Details:</b>	<b>£</b>
	Mid Kent Memorial	Cemetery	810.00
	Parish Hall	Income	134.60

<b>Wages &amp; Salaries:</b>			
	<b>Employee:</b>	<b>Details:</b>	<b>£</b>
<b>S/O</b>	Staff	Oct Salary Bank	3288.30
5810	The Post Office	PAYE & NI period 7	208.58
<b>DC</b>	Pension	Pension NEST period 7	67.34

<b>9.</b>	<b>Correspondence:</b>
<b>9.1</b>	Mr M Lillie: ref Hurstford Lane & Hook Lane Cllr Prinn will look into his concerns and contact Mr Lillie.
<b>9.2</b>	Kelly Wood re bench in cemetery: It was agreed that a picture of the proposed bench should be sent to the council for agreement.
<b>10.</b>	<b>Information:</b>

Signed..... Parish Clerk