

# MINUTES

Tuesday 7<sup>th</sup> February 2017

7.30pm

Top Room, Charing Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell Cllrs C Prinn ; S Hawkins & M Weekes <b>In attendance:</b> Chair J Leyland; vice chair C Bain-Smith Cllrs A Gudge; T Reed; S Crawley; H Billot; N Blunt.
2.	<b>Declaration of Interest.</b> Cllr A Gudge 6.2
3.	<b>Ten minute public discussion and question time.</b> Two members of the public present re item 5 & 6.2 The applicant spoke re the application for 21 High Street.
4.	<b>Six minute Borough Councillor question time:</b> no one present.
5.	<b>Jennifer Shaw from A.B.C:</b> The proposed Orbit application would be for Age Restricted Independent Living and not Extra Care as the previous application. Housing Care 21 at Aldington was 33 units of which 16 shared ownership. These were filled by word of mouth rather than advertising. Chamberlain Manor 67 units 33 shared ownership. The cluster for the Charing development would be residents from Charing, Little Chart, Westwell, Hothfield, Pluckley, Egerton and Smarden. If properties couldn't be filled by the cluster it would then go to Borough then anywhere in the county/ country. The proposed development would have 51 parking spaces. It was asked why the units could not be acquired by disabled residents with a need under the age of 55. It was explained at present there were no plans to close Pym House. The units would be wheel chair accessible and have pull cords linked into a community alarm scheme. They are built to be lifetime homes. A Scheme Manager would be available for advice and support. The Parish Council felt that as there was no current evidence of need for such a project and that A.B.C was working outside policy TR55. A.B.C should commission an independent survey to see what the need was for housing now.
6.	<b>Planning Applications:</b>
6.1	<b>17/00090/AS Brabourne House, Burleigh Road, Charing:</b> Proposed part demolition of existing garage and single storey side and rear extension for Mrs Pippa Cracknell (unanimous) (recommend support)
6.2	<b>17/00046/AS 21 High Street Charing:</b> Change of use from residential to A1 business with auxiliary accommodation for Miss Bryony Levermore(unanimous)(recommend support)
7.	<b>Planning Decisions:</b>
7.1	<b>16/01543/AS Yew Tree Park Homes, Maidstone Road, Charing:</b> Change of use of ancillary leisure, amenity and parking area to enable siting of 15 residential mobile homes for Mr M White (withdrawn by applicant)
7.2	<b>16/01774/AS 8 Sayer Road Charing:</b> Division of existing property site to provide adjacent detached dwelling for Mrs A Brewins (withdrawn by applicant)
7.3	<b>16/00601/AS The Oak, 5 High Street, Charing, Ashford, Kent:</b> Permission for the removal of interior ground floor non-original elements including partition walls and carpets with the replacement of non-original dado panelling and bar service counter functionality and allow the building to run as a coffee shop. To the Exterior; Installation of signage to utilising existing canopy illumination, wall fixings and hanging brackets where available. for Mr Diljit Brar (withdrawn by applicant)
7.4	<b>16/00612/AS The Oak, 5 High Street, Charing, Ashford, Kent:</b> Replacement externally illuminated lettering to front and side elevations, and a replacement externally illuminated projecting sign. Mr Diljit Brar (withdrawn by applicant)

<b>8.</b>	<b>Minutes of Previous Meeting:</b> These were agreed and signed.
<b>9.</b>	<b>Matters Arising:</b>
<b>9.1</b>	Parish hall kitchen (decision required): The quotation for Benchmark was agreed. A date will be arranged for the re fit.
<b>9.2</b>	Neighbourhood Plan update: A training day is to be arranged for the patch workers this would be a morning or evening session. The surveys would be distributed from the 3 <sup>rd</sup> March. A meeting had taken place with Dan Carter from A.B.C. regarding the neighbourhood plan and the additional number of dwellings Charing was possibly expected to take. AECOM would undertake an assessment at no cost to us and is carrying out a heritage assessment as no cost to us and work had commenced .
<b>9.3</b>	Communications & copyright: Cllr Weekes will liaise with T Bain-Smith and draft a reply. All pictures are to go through the clerk before being published.
<b>9.4</b>	The Oak: A couple of people have shown an interest in purchasing to run the establishment as a pub. We are putting interested people in contact with Mr Brar.
<b>9.5</b>	Annual Meeting: This will be on the 2 <sup>nd</sup> May. We will see if any smaller business would like to attend to promote their business.
<b>9.6</b>	Village Picnic & Fete: 17 <sup>th</sup> June Fete Picnic 4 <sup>th</sup> or 11 <sup>th</sup> . Cllr Gudge asked permission to use Clewards Meadow for the fete. Permission was given.
<b>9.7</b>	<p>Archbishops Palace: it was agreed that there was no urgency to make any substantive decisions tonight as the project is in the very early stages. The prime aim we all want is for the palace to be restored. A secondary aim is to see a community hub, restaurant, cinema, etc.</p> <p>The palace would need to be in secure hands after completion.</p> <p>The Spitalfields Trust have a wealth of experience in conservation and restoration expertise and the Charing Palace Project (CPP) group have expertise in other areas i.e. fundraising, project management.</p> <p>Ideally it would be good if they could work together with one carrying out the work and the other raising the funds required.</p> <p>We encourage CPP to continue but cannot give any guarantee that we would necessarily support their plans in the longer term if there were differences between them and another party e.g. Spitalfields Trust.</p> <p>We can offer to facilitate a meeting with Spitalfields Trust &amp; CPP.</p> <p>CPP can have use of hall for meetings.</p> <p>We can consider a possible donation as and when /if it occurs it would have to be considered as to our donations policy</p> <p>CPP would have to prove themselves with a plan for the site</p> <p>It was noted that Paul Sharrock had said that with most 8-10 year projects half of the time is normally preparation .</p> <p>We have to stay neutral and impartial with all parties concerned.</p>
<b>10.</b>	<b>Finance</b>
<b>10.1</b>	The following accounts were approved.

<b>Expenses: last Chq DEC 5951</b>			
	<b>Payee:</b>	<b>Details:</b>	<b>£</b>
5952	KALC	N Blunt Training	72.00
5953	PHS Group	Supplies General	51.08
5954	The Charing Stores	March 2016- Dec 2016	208.44
5955	1 <sup>st</sup> Charing Scouts	Donation £1050 3x £150	1500.00

5956	ACRK	Membership	50.00
DD	ABC	Rates Public Toilets	58.00
DD	ABC	Rates Cemetery	52.00
DD	Sage	Wage Software	4.80
DD	HP	Printing RFO	12.99
	5958 to 5961	Salary cheques	00000
5962	ABC	Tourism publication	90.00
5963	Staples	Office supplies/ Chair DA	152.59
5964	J Boot	Jan Account	305.25
5965	KALC	D Austen CILCA training	180.00
DD	Hippo	4 Megs/4Skip Bags	1184.91
5946	CJA Consulting	Computer support (sept/oct/Nov)	87.50
DD	Sage	Wages	4.80

<b>Wages &amp; Salaries:</b>			
	<b>Employee:</b>	<b>Details:</b>	<b>£</b>
	Staff January	Jan Salary/Expenses	3203.08
5958	The Post Office	PAYE & NI period 10	611.75
DD	Pension	Pension NEST period 10	70.21

<b>Income:</b>			
	<b>From:</b>	<b>Details:</b>	<b>£</b>
	Funeral Partners	Cemetery	1315.00
	ACRK	Refreshments NP invoice 1601	120.30
	Hall	Hiring	370.90

<b>10.</b>	<b>Correspondence:</b>
<b>11.</b>	<b>Information:</b>
Signed..... Parish Clerk	