

AGENDA

Tuesday 14th June 2016

7.30pm

Top Room, Charing Parish Hall

| | |
|------|---|
| 1. | Apologies: In attendance : |
| 2. | Declaration of Interest. |
| 3. | Ten minute public discussion and question time. |
| 4. | Six minute Borough Councillor question time: |
| 5. | Mr G Austen ref Harvey House. |
| 6. | Planning Applications: |
| 6.1 | 16/00811/AS 20 School Road Charing: Single storey side and rear extension for Miss Rebecca White(AG) |
| 6.2 | 16/00698/AS The Oak, 5 High Street, Charing, Ashford, Kent: Planning application for the change of use from a restaurant and public house (A3/A4 mixed use) to a sole A3 use.(TR & JL) |
| 6.3 | 16/00814/AS Corner House Leacon Lane Charing: Lawful development certificate- existing use- mobile home in the garden as ancillary accommodation to Corner House, Leacon Lane Charing. for Mr & Mrs Rigden (CBS) |
| 7. | Planning Decisions: |
| 8. | Minutes of Previous Meeting: |
| 9. | Matters Arising: |
| 9.1 | Neighbourhood Plan (decision required on admin assistant) |
| 9.2 | Purchase of laptop for RFO(decision required) |
| 9.3 | Archbishops Palace |
| 9.4 | Fete |
| 9.5 | WHC (decision required) |
| 9.6 | Meeting with A.B.C |
| 9.7 | Parking controls in Charing (decision required) |
| 9.8 | All about Charing . |
| 10 | Finance |
| 10.1 | Approval of Accounts |

| Expenses: last Cheq April 2016 5813 | | | |
|--|-------------------------|---|----------|
| | Payee: | Details: | £ |
| DC | Hippo Waste Management | 4 Bags | 724.95 |
| DD | ABC | Public Toilet Rates | 58.80 |
| DD | ABC Public Toilet Rates | Parish Hall Rates | 52.30 |
| DD | SSE Electric | Bill period 8 Jan – 5 April | 1,182.92 |
| 5814 | MC Testing Services | Hall replacement heater replace light fitting in public toilets | 405.00 |
| 5815 | Initial (wc) | Period 01/05/2016-31/07/2016 | 135.25 |
| 5816 | Staples | Extra stationary Audit Files | 141.69 |
| DD | Sage One | Sage Payroll May | 4.80 |
| DD | Sage Accounting | Accounting May | 30.00 |
| 5817 | N Austen | Noticeboards / disposal/ admin | 680.00 |
| 5818 | D Austen | Zone Alarm PC 1 Year | 48.56 |

| | | | |
|------|--------------------------|--|--------|
| 5819 | ACRK | Subscriptions 2016/2017 | 50.00 |
| 5820 | Wealden Wheels | 3/5/16-17/5/16 Post Office | 126.60 |
| | Cheque 5821 & 5822 | Salary Related | |
| 5823 | Charing Parochial Church | Newsletter | 150.00 |
| 5824 | PHS Group | General supplies for toilet/ open spaces | 47.26 |
| 5825 | K Giles | General ground clearance / plants | 345.00 |
| DD | Sage Salary | Software Payroll | 4.80 |
| 5826 | J Lockyer | Honorarium June | 50.00 |
| 5827 | Staples | File/ printing ink paper | 100.36 |
| 5828 | H Billot | Councillors allowance | 50.00 |
| 5829 | S Hawkins | Councillors allowance | 50.00 |
| 5830 | T Reed | Councillors allowance | 50.00 |
| 5831 | M Weekes | Councillors allowance | 50.00 |
| 5832 | A Gudge | Councillors allowance | 50.00 |
| 5833 | S Heuch | Councillors allowance | 50.00 |
| 5834 | C Prinn | Councillors allowance | 50.00 |
| 5835 | S Hallam | Councillors allowance | 50.00 |
| 5836 | C Bain Smith | Councillors allowance | 50.00 |
| 5837 | J Leyland | Councillors allowance | 50.00 |
| DD | Bank Charges | To Barclays (65k) | 23.00 |

| Wages & Salaries: | | | |
|------------------------------|------------------------|----------------------|----------|
| | Employee: | Details: | £ |
| | Employments cost Total | May | 2535.43 |
| | Employees Expenses | May | 174.40 |
| 5822 | The Post Office | PAYE & NI period 1 | 451.09 |
| | Nest | Pension DA ees & ers | 67.29 |

| Income: | | | |
|----------------|--------------|-----------------|----------|
| | From: | Details: | £ |
| | Nat West | Interest | 1.72 |
| | Nat West | Interest | 2.39 |
| | Nat West | Interest | 1.84 |
| | Hall Hire | Income | 631.60 |
| | Cemetery | Income | 865.00 |

| | |
|--------------------------|--|
| 11 | Correspondence: |
| 11.1 | Mr Burt ref The temporary pavilion. (Freedom of information request) |
| 12. | Information: |
| Signed..... Parish Clerk | |