

# AGENDA

Tuesday 12<sup>th</sup> April 2016

7.30pm

Top Room, Charing Parish Hall

1.	<b>Apologies:</b> In attendance :
2.	<b>Declaration of Interest</b>
3.	<b>Ten minute public discussion and question time:</b>
4.	<b>Six minute Borough Councillor question time:</b>
5.	<b>Planning Applications:</b>
5.1	<b>16/00322/AS Ground Floor Rear and First Floor Part 18 High Street, Charing:</b> Change of use from office (B1) use to residential dwelling (C3) to rear ground and first floor for Mrs Jane Emblem(CBS)
5.2	<b>16/00453/AS Mill House Lodge, Bowl Road, Charing:</b> To erect a white PVCu framed conservatory to the rear of the property for Mr D Borthwick (SH)
5.3	<b>16/00381/AS Little Cradwells, Pluckley Road Charing:</b> Erection of front and rear single storey extensions, alterations to facilitate loft conversion. Insertion of dormer window in north elevation and erection of porch to side (north) elevation for Mr P Smith (MW)
5.4	<b>16/00406/AS Telecommunications site rear of Three Ways Engineering Charing:</b> The Installation of 2no. 1800mm diameter dishes on existing mast, equipment within existing cabin and works ancillary thereto for Optiver (DA)
6	<b>Planning Decisions:</b>
6.1	<b>16/00101/AS Amberley House, The Hill Charing:</b> Two storey side extension incorporating double garage and store; rear balcony for Mr & Mrs Mortlock (Granted)
6.2	<b>16/00109/AS 31 High Street Charing;</b> Proposed change of use from a mixed use as a shop dwelling to use as a single dwelling for Mr B Edwards & Miss C Little(Granted)
6.3	<b>16/00152/AS Proposed mast on land between Towner Close and Maidstone Road Charing;</b> Installation of equipment necessary for the provision of terrestrial and satellite services for Miss Karen Dunn (Granted )
6.4	<b>16/00103/AS 26 Station Rd Charing:</b> First floor rear extension change from flat to pitched roof to existing rear extension for Mr A Borg (Granted)*
7	<b>Appeals</b>
7.1	<b>15/00051/AS Land East of Badgeworthy:</b> Erection of new dwelling (Dismissed)
8.	<b>Minutes of Previous Meeting:</b>
9.	<b>Matters Arising:</b>
9.1	Queen's Birthday Celebrations / Beacon
9.2	Mr Mcauley Jones ref Cemetery charges.(decision required)
9.3	Bus Shuttle/ Post Office.
9.4	Community Award 2016
9.5	Councillor Vacancies.
10	<b>Finance</b>
10.1	Amendments to the Financial Policy: key financial work plans & governance 2016/17
10.2	Appointment of Internal Auditor.

<b>10.3</b>	Revision to 2016/2017 budget.
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<b>Expenses:</b>			
	<b>Payee:</b>	<b>Details:</b>	<b>£</b>
<b>DD</b>	SWALEC	Electricity hall Period to Feb DD	1066.96
<b>DD</b>	Sage 50 Account	Feb/March DD	127.88
<b>DD</b>	Sage Pay roll	Feb/March DD	9.27
<b>5772</b>	The Bowl Contra £28.30)	Annual Dinner (JLcontra see Income)	125.70
<b>5773</b>	A Pack (StumpOut)	Previous cheq cancelled	40.00
<b>5718</b>	A Pack (StumpOut)		-40.00
<b>5774</b>	Staples	Office Supplies	17.75
<b>5775</b>	Southern Water	21 August to 18 February	40.65
<b>5776</b>	Kevin Giles	General clearing/tidy Gardens	180.00
<b>5777</b>	NALC Book	Local Councils Explained	54.99
<b>5778</b>	Chubb	Year Sub for fire extinguisher	153.02
<b>5779</b>	Phs Group	Hall supplies	26.66
<b>5780</b>	Charing Primary School	Donation	750.00
<b>5781</b>	1 <sup>st</sup> Scout Group Charing	Donation	150.00
<b>5782</b>	Campbell Charity	Donation	250.00
<b>5783</b>	Gardening Group at Charing Surgery	Donation	895.00
<b>5784</b>	M Weeks	Councillors replacement Cheq	50.00
<b>5694</b>	M Weeks	Previous cancelled Cheq	-50.00
<b>5785</b>	Action with Communities in Rural Kent	Course for Hugh Billot	15.00
<b>5786</b>	Charing Parochial Church Cou	CPCC previous sent back	150.00
<b>5767</b>	Charing Parochial Church Cou	CPCC previous sent back	150.00
	Cheq No's <b>5787/5788</b> and <b>5789</b>	See Salary	
<b>5790</b>	The Charing Stores	Year Goods Stamps/food/Supplies	217.47
<b>5791</b>	Rose Bud Vintage	Lunch with David Buckett Internal Auditor	45.80
<b>5792</b>	David Buckett	Pre Health Check Audit 2015/2016	259.00
<b>DC</b>	Party Packs	20x20m Bunting Union Jack	357.60
<b>DC</b>	Bullfinch Gas Equipment (9/3)	Beacon for Queen 90 <sup>th</sup>	358.80
<b>5793</b>	MC Testing Services	2 new hand dryers wiring installation/testing electrical	325.00
<b>5794</b>	Mrs H Evers (Burial Clerk)	Dec 2015 to March 2016	857.00
<b>DC</b>	Hippo Bags	4 Hippo Skip Bags	724.95
<b>5795</b>	Kier Services	Ground Maintenance Jan/March 2016	2730.00
<b>5796</b>	Riverside Environment	Management Survey Hall	540.00
<b>5797</b>	N Austen	Hippo Bags/Computer back up	80.00

<b>5798</b>	Phs Group	Service Hall 24/03/2016-23/3/2017	228.00
<b>DC</b>	BT	Dawne Telephone	171.16

<b>Wages &amp; Salaries:</b>			
<b>Employee:</b>		<b>Details:</b>	<b>£</b>
<b>S/O</b>	Staff Salaries Total	March Salary <b>S/O's</b>	2,299.79
<b>5787/8</b>	Staff Salaries	Over/time hr and Expenses	490.93
<b>8</b>			
<b>5789</b>	The Post Office	PAYE & NI period 12	400.11

<b>Income:</b>			
<b>From:</b>		<b>Details:</b>	<b>£</b>
	Account No74482610	Interest February 2016	2.79
	Account No 47798777	Interest February 2016	1.47
	Parish Hall	Hall February Account	550.29
	Cemetery	Cemetery Income February	850.00
	J Leyland (Bowl Inn)	Contra	28.30
	Cemetery	Cemetery Income March	1225.00
	Account No 47798777	Interest March 2016	1.47
	Hall account	Income from hall March	166.80

<b>11</b>	<b>Correspondence:</b>
<b>12.</b>	<b>Information:</b>
<p>Signed..... <b>Parish Clerk</b></p>	