

AGENDA

Tuesday 9th May 2017 AGM
7.30pm
Top Room, Charing Parish Hall

1.	Apologies: In attendance :
2.	Election of Chairman and signing of Declaration of Office.
3.	Election of Vice Chairman.
4.	Co- Option & signing of declaration of Councillor for Charing Heath.
5.	Declaration of Interest.
6.	Ten minute public discussion and question time.
7.	Six minute Borough Councillor question time:
8.	Appointment of committee members.
9.	Election of committee Chairs & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum & Arthur Baker Playing field & Kent Gliding Club.
10.	Planning Applications:
10.1	17/00601/AS River House, Egerton Road Charing Heath: Conversion of garage to habitable accommodation for Mrs Rebecca Buckingham (CP)
10.2	17/00530/AS The Green Health Club, Pumping Station Charing: Demolition of existing swimming pool extension, conversion of the existing building, erection of a second floor extension and stairwell to form 8 self-contained apartments. Erection of 2 storey building to accommodate 2 self-contained apartments. In addition , associated parking, associated services, infrastructure, landscaping , ground works and earthworks for Quinn Estates(TR)
10.3	17/00468/AS Purlands House, Pluckley Road Charing: Construction of one new dwelling for S O Sullivan (CBS)
11	Planning Decisions:
12	Minutes of Previous Meeting:
13.	Matters Arising:
13.1	SE Rail franchise consultation.
13.2	Abattoir site.
13.3	Speeds limit Charing Hill.
13.4	S106 money request.
14	Finance
14.1	To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.
14.2	To approve the Annual Governance Statement for 2016-17, Section 1 of the Annual Return for the year ending 31 March 2017. The Chair of the meeting and the Clerk to sign.
14.3	To approve the Accounting Statements for 2016-17, Section 2 of the Annual Return for the year ending 31 March 2017 and the supporting Bank Reconciliation as at 31 March 2017 and if necessary the explanation of the significant variations from last year (2015-16) to this year (2016-17) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

Expenses: Last Cheq April 2017 6011			
Payee:		Details:	£
6012	KALC	Subscription	1,009.51
6013	Phs	Hall supplies	39.48
6014	Rialtas	Software/training/sub	908.64
6015	VOID		
6016	Lotus	Banners 7 NP	462.00
6017	Wealden Wheels	See 6026	Void
6018	Groundwork	Refund Grant NP	1,056.19
6019	Staples	Office/hall supplies	116.01
6020	Post office	Period No 1 Tax/NI	695.77
6021/25	Salary	April	
6026	Wealden Wheels	Donation	500.00
6027	Staples	Admin supplies	102.71
6028	Initial	Hall	7.90
6029	Lotus	Banners (22/May)	336.00
DC	Mulberry's	Account/play area	53.00
DD	ABC	Rates Cemetery	53.24
DD	ABC	Rates Toilets	57.85
DC	BT	Telephone Admin DA	169.75
DD	Sage	A/c Wages	6.00
DD	Nest	Pension Period No 1	97.53
DC	Post Office	Annual Awards	200.00
DD	Elect	Hall	1150.35
DD	Elect	Public Toilets	46.52
DD	HP	Printing Accounts	16.99

Wages & Salaries:			
Employee:		Details:	£
	Staff April	April Salary/Expenses	3735.59
	The Post Office	PAYE & NI period 01	
DC	Pension	Pension NEST period 01	

Income:			
From:		Details:	£
	ABC	Precept	46,064.00
	Parish hall	Hiring	426.60

13	Correspondence:
14.	Information:
Signed..... Parish Clerk	